



**MINUTES of the Regular Meeting of the
Pliocene Ridge CSD Board of Directors
Date: Thursday April 18, 2024 Time: 6:30 pm
Location: Pike City Firehouse.**

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE: The meeting was called to order at 6:30 pm by Vice President Bruce Coons. There was a moment of silence for President Larry Allen who passed away on April 5th. **Flag Salute.** Present: Board members, Bruce Coons, Chris Mills and Pam Davis. Grace Lundeen had notified the Secretary in advance that she could not attend. Also in attendance: Alleghany Assistant Chiefs David Arbogast and Ned Cusato, Pike Community Support Foundation President Roland Robertson and Treasurer Denise Ruane. Public: Burns and Vicky Tenney. Pliocene Ridge CSD Secretary Rae Bell Arbogast was present and took the minutes. (nobody dialed in, so call was disconnected)

2. CONSENT CALENDAR:

Approval of current Agenda, Minutes for regular meeting held March 21, 2024, and the Treasurer's report for March 2024. **A motion was made to approve the consent calendar by Chris Mills, seconded by Pam Davis Ayes: Davis, Coons, Mills Noes: none Absent: Lundeen Abstain: none ~ Vacant: one Motion carried.**

3. PUBLIC COMMENT: Denise stated that Larry Allen will be missed, all concurred. Burns stated that he will be applying for the vacant position. It was noted that the vacancy has already been posted by the County and the deadline to apply is May 10th, with appointment scheduled for May 21st.

4. INFORMATION/DISCUSSION ITEMS

a) Correspondence Incoming Letter from State Controller's Office regarding annual compensation report due by end of April. **Outgoing** Additional form 700s sent to Clerk Recorders office **Email topics (in & out):** Sierra County and PRCSD Chief Officers re: emergency preparedness grant, PRCSD Chief Officers and Sierra County re Form 700s, GSRMA re: insurance indication for FY 24/25, Sierra County Auditor Van Maddox re: title III billing for firewise admin, Blain Boden re audit engagement letter, PCSF re architect's executed contract, Robin with USDA re vehicle grant, GSRMA re: training grant, Cal fire re grant opportunities.

b) Committee/Member/Business Reports:

1. Chief's Report ~ David Arbogast and Ned Cusato reported that the new water tender is stationed in Pike now and went on its first call right before the board meeting but was cancelled. Rescue 7145 is back in Station 2 in Alleghany. There was only one call for an 1144 (death) since the last meeting. For the weekly trainings they've been doing ropes training and had a medical training on the prior Monday. Since the last board meeting it was decided to put a new engine in the old rescue truck 6740. The engine has been ordered and the fire dept. crew is going to install it. Ned explained that even if it ends up being surplussed, it will be easier to sell running than not. The end of May is the soonest that we'll know if the USDA grant has been approved and fixing 6740 will provide more time to look for a new vehicle if the grant is awarded.

2. Assistant Chiefs' Report: ABOVE

3. *Alleghany Fire Department Auxiliary*: ~ Rae Bell reported that they had their annual membership meeting on Friday April 12th and out of 17 ballots received, 15 voted in favor of changing the name to Alleghany Fire Department Auxiliary. They are starting the process for the name change. [The purpose was also updated by the membership to read: The purpose of this organization is to support the Alleghany Fire Department and Fire Hazard Mitigation Efforts in Alleghany, California.]

4. *Pike Community Support Foundation* ~ Roland Roberston reported that they have scheduled a Town Hall meeting for Saturday May 4th. Supervisor Lee Adams will be there, a representative from the Forest Service and SPI. The cemetery clean-up is scheduled for May 18th. They are still looking for a Secretary and Vice President but they have four board members.

5. *Board Member/Staff Reports* ~ Secretary/Treasurer report provided in writing.

6. *Firewise Community Projects* ~ Rae Bell reported that the check from the County to cover firewise admin. costs had been received and would appear on the April Treasurer's report.

7. *Firehouse Projects & ADA Compliance*:~ Re: Pike City Firehouse, Roland reported that the committee had met prior to the meeting and gone over a list from the architect of potential items to include in the "new firehouse" option. The committee came up with a response to the architect.

8. *Pending Grants* _ Report provided in writing.

5. ACTION ITEMS

a) Unfinished Business

1. *Appoint Risk Manager*. Rae Bell reported that they had asked at fire dept training and nobody was interested in the position. She stated that she could dovetail it into her duties and offered to take the position. **A motion was made to appoint Rae Bell as Risk Manager by Chris Mills, seconded by Pam Davis Ayes: Davis, Coons, Mills Noes: none Absent: Lundeen Abstain: none Vacant: one~ Motion carried.** [Later learned that Cameron Shay had volunteered at training but it was missed!]

b) New Business

1. *Consider proposed budget changes*: (Report provided in writing) **A motion was made to authorize the treasurer to combine training expenses for both fire departments into one expense category and to also combine medical supplies into one category (no longer tracked by fire department) by Chris Mills, seconded by Pam Davis Ayes: Davis, Coons, Mills Noes: none Absent: Lundeen Abstain: none Vacant: one~ Motion carried.**

2. *Consider increasing credit card balances for Chief and Assistant Chiefs*. After discussion **A motion was made to remove the cap on the District Chief's card and to raise the limit on the assistant chiefs cards to \$5,000 each by Chris Mills, seconded by Pam Davis Ayes: Davis, Coons, Mills Noes: none Absent: Lundeen Abstain: none Vacant: one~ Motion carried.**

3. *Adopt Directors' Handbook*. Copies of the handbook were given to all directors in March to provide plenty of time to look it over. **A motion was made to approve the directors' handbook by Pam Davis, seconded by Chris Mills Ayes: Davis, Coons, Mills Noes: none Absent: Lundeen Abstain: none Vacant: one~ Motion carried.**

4. *Accept audit engagement letter*. **A motion was made to accept the audit engagement letter by Chris Mills, seconded by Pam Davis Ayes: Davis, Coons, Mills Noes: none Absent: Lundeen Abstain: none Vacant: one~ Motion carried.**

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS: The next regular meeting is scheduled for May 16, 2024 in Alleghany.

7. ADJOURNMENT:

There being no further business before the board, the meeting was adjourned at 7:02 PM.

Respectfully submitted,

Rae Bell Arbogast, Secretary